



DEPARTMENT OF THE ARMY
UNITED STATES ARMY INTELLIGENCE AND SECURITY COMMAND
FREEDOM OF INFORMATION/PRIVACY OFFICE
FORT GEORGE G. MEADE, MARYLAND 20755-5995

Freedom of Information/
Privacy Office

SEP 06 2019

Ms. Emma Best
MuckRock News
DEPT MR 73649
411A Highland Avenue
Somerville, MA 02144-2516

Dear Ms. Best:

This is in response to your Freedom of Information Act (FOIA) request of May 21, 2019, requesting documents generated as part of the creation of the FOIA office, whether at the time of creation of the agency or the passage of the FOIA, to include: the instruction to do so from the agency, as well as any guidance from the senior leadership; documents discussing proposals and procedures; any legal guidance or analysis produced or acquired by the agency in response to or as part of the creation of the office; internal documents from the press office, director's office or the newly created FOIA office, reacting to or characterizing the office and its creation. This letter supplements our letter of May 29, 2019.

As noted, coordination with another element of our command has been completed and the record has been returned to this office for final disposition and direct reply to you. As a result of the review it has been determined that the record is partially releasable and is enclosed for your use.

Information which would result in the unwarranted invasion of the privacy rights of the individuals concerned has been sanitized from the record. This information is exempt from the public disclosure provision of the FOIA pursuant to Title 5 U.S. Code 552(b)(6).

This denial is made on behalf of Major General Gary W. Johnston, Commander, U.S. Army Intelligence and Security Command, who is the Initial Denial Authority in this matter under the FOIA. You may appeal this decision to the Secretary of the Army. If you wish to file an appeal, you should forward it to this office. Your appeal must be postmarked no later than 90 calendar days from the date of this letter (excepting Saturdays, Sundays and legal public holidays). The mailing address is:

Commander
U.S. Army Intelligence and Security Command
Freedom of Information/Privacy Office
2600 Ernie Pyle Street, Room 3S02-B
Fort George G. Meade, Maryland 20755-5910

If you have any questions regarding this action, contact this office at 1-866-548-5651 or email the INSCOM FOIA office at: usarmy.meade.902-mi-grp.mbx.inscom-foia-service-center@mail.mil and refer to case #0804F-19. Please note that you now have the ability to check the status of your

request online via the U.S. Army Records Management and Declassification Agency website: <https://www.foia.army.mil/FACTS/CaseStatus.aspx>. Please refer to FOIA Control Number: FP-19-018396. You may also seek dispute resolution services by contacting the INSCOM FOIA Public Liaison, Mrs. Joanne Benear, at 301-677-7856. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001; email at ogis@nara.gov; telephone at 202-741-5770, toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,



Michael T. Heaton
Director
Freedom of Information/Privacy Office
Investigative Records Repository

Enclosure

(9) Continue to develop a program to declassify or list for the Secretary of the Army all classified documents more than 30 years old.

(10) Effective 19 February 1975, furnish information on requests under the Freedom of Information Act (FOIA) as they pertain to the retired records of the Agency.

(11) Effective May 1975, be responsible for implementing the requirements of the Privacy Act of 1975, which will become law in September 1975.

(12) Continue to review the retired records to determine whether there are any records being maintained contrary to AR 380-13, Acquisition and Storage of Information Concerning Non-Affiliated Persons and Organizations.

b. The Branch began the FY with 5 authorized spaces: Supervisor Management Analyst, GS-12; Management Analyst, GS-12; Management Technician, GS-9; Archivist Assistant, GS-7 and Archivist Assistant, GS-6. On 20 September 1974 the Management Analyst, GS-12, position was vacated and the position abolished. The Archivist Assistant, GS-6, was vacant until 18 November 1974.

The following personnel were temporarily assigned:

b6

, 26 June 1974 - 12 August 1974
20 May 1975 - 18 July 1975
18 June 1975 to present

As a result of new responsibilities added to the Archivist Assistant, GS-7 position, it was upgraded to GS-9. The Management Technician, GS-9 position was retitled Management Assistant, GS-9.

c. On 4 March 1975 the Chief of Staff directed that a project be started in the Retired Records Depository that would be completed by 14 April 1975. The project required (1) screening all documents to insure compliance with AR 380-13, Information Concerning Non-Affiliated Persons and Organizations,